TEXAS DEPARTMENT OF PUBLIC SAFETY
CRIME LABORATORY

Digital/Multimedia Information

DPS Laboratory Case Number:

Agency
Agency Contact
Agency Contact Signature

Phone #
Fax #

Required Information for Digital/Multimedia Evidence Submissions

1. Are there known victims in this case? □ Yes □ No □ Unknown

If yes, is the suspect(s) an immediate threat to the victim or other potential victims? (Do not leave this area blank)

□ Yes □ No

2. Is the suspect currently incarcerated?

□ Yes □ No

Required Valid Digital/Multimedia Evidence Search Warrant or Consent to Search

3. Does the search warrant or consent form include specific verbiage allowing Laboratory personnel to forensically recover/extract data stored on the submitted media?

□ Yes □ No

4. Is the evidence submitted under written consent to search?

□ Yes □ No

PLEASE NOTE: If a valid search warrant or consent to search is not received, analysis cannot begin on the case and a 30 day waiting period will begin from the date of submission.

5. Cell phone(s) submitted?

□ Yes □ No

If yes, do you grant permission for the Laboratory to conduct a manual examination of the cell phone(s)?

Cell phone data extraction occasionally requires manual examination meaning the screen is photographed while navigating the phone.

□ Yes □ No

6. Provide any passcodes to the submitted mobile devices:

□ Unknown

Provide range of relevant dates and times for examination, if known: ____________________________________________

Please provide involved parties’ names and usernames, keywords and as much detail regarding the offense as possible; and/or provide a copy of the offense report.