



TEXAS DEPARTMENT OF PUBLIC SAFETY  
CRIME LABORATORY

**Laboratory Submission Form**

LAB-201 Rev.02a (09/2020) p.2 Issued by: SQM

**\*\*PLEASE TYPE INFORMATION\*\***

- New Service Request  
 Additional Evidence     Resubmission     Corrected Copy

DPS Lab Case # (if known) \_\_\_\_\_

**Submission Information**

Agency \_\_\_\_\_  
 Agency Case # \_\_\_\_\_  
 Offense \_\_\_\_\_  
 Offense Date \_\_\_\_\_  
 Offense County \_\_\_\_\_

Original Submission Date (If Resubmitted) \_\_\_\_\_  
 Submission Method     In Person     Drop Box     Mail/Certified  
 Other \_\_\_\_\_

**Agency Contact Information**

Title / Badge # \_\_\_\_\_  
 Full Name \_\_\_\_\_  
 Agency Address \_\_\_\_\_  
 Business Email \_\_\_\_\_  
 Contact Info for Additional Report Distribution: \_\_\_\_\_

Printed Name \_\_\_\_\_ Agency \_\_\_\_\_  
 Signature \_\_\_\_\_ Date \_\_\_\_\_

City, State, Zip \_\_\_\_\_  
 Phone \_\_\_\_\_ Fax \_\_\_\_\_

**Individual (S = Suspect, V = Victim, E = Elimination)**

S / V / E	Name (Last, First, Middle, Suffix)	Race	Sex	DOB	State	Driver License #	ID Card #

**Description of Evidence Submitted**

(Attach Incident Synopsis or Offense Report)

Agency Item #	Brief Description of Evidence <i>[Indicate any information relevant to evidence testing]</i>	Quantity	Source	Request Code(s)
	INCLUDES: <input type="checkbox"/> BIOHAZARDS <input type="checkbox"/> SHARPS <input type="checkbox"/> LITHIUM BATTERIES			
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**Laboratory Service Request Codes**

(Enter selected codes in the "Request Code(s)" column)

AF	AFIS	SD	Seized Drugs (Identification)	TE	Trace (Materials)
FR	Friction Ridge (Latents)	SDQ	Seized Drugs (Quantitation – Federal Only)	TI	Trace (Impressions)
DNA	Biology/DNA	FA	Firearms	TGR	Trace (Gunshot Residue)
FDE	Forensic Document Examination	FAS	Firearms (Serial Number)	TFD	Trace (Fire Debris Analysis)
DMD	Digital/Multimedia (Computer / Mobile)	FAD	Firearms (Distance)	Trace (Fire Debris Analysis) Can QC Check – Lot #:	
DM	Digital/Multimedia (Video / Audio / Image)	TM	Toolmarks		

**PLEASE REVIEW ALL INFORMATION FOR ACCURACY PRIOR TO SUBMISSION**

This form is a proposed contract for services in accordance with Texas Department of Public Safety Crime Laboratory Service policies. Applicable policies are communicated in the Crime Laboratory Service Manual and the excerpted Laboratory Customer Handbook available on the DPS website (<http://www.dps.texas.gov/CrimeLaboratory/Pubs.htm>). By completing and submitting this form, the submitting customer releases the listed items to the Laboratory and acknowledges that the items are subject to Laboratory protocols, deviations, and procedures.



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