



The following designation is used for quality incidents and action plans, as applicable:

QAP-[LAB]-[yyyy]-[mmdd]-[DISC]-[Numerical]-[QA Track#]-[audit]-[QAP]

QAP is an abbreviation for Quality Action Plan. Prior to December 2016, all incidents were archived as QAPs.

[LAB] is the abbreviated designation for the laboratory.

[yyyy]-[mmdd] is the date discovered.

[DISC] is the abbreviated designation for the discipline or functional area.

[Numerical] is included if more than one incident was discovered on the same date.

[QA Track#] is the number generated by an electronic system, as applicable. Tracking numbers were not generated prior to 2011.

[Audit] is included prior to December 2016 if the incident was related to an audit.

[QI] is used for quality incident, as applicable.

[QAP] may be included for QI records, as applicable.

For assistance with accessing records, please contact QualtraxSupport@dps.texas.gov. This e-mail address is only for technical difficulties associated with accessing or opening a file. If you are a member of the legal community with questions regarding the content of any of these files, please contact the Quality Manager of the lab. A list of contact information can be found at <http://www.dps.texas.gov/CrimeLaboratory/Contact.htm>.

If you are a member of the general public with questions regarding the content of any of these files, all Public Information Requests must be submitted directly to OGC.Webmaster@dps.texas.gov.

FORENSIC ARSON LABORATORY QUALITY INCIDENTS

None